

# INTERNATIONAL ASSOCIATION OF MACHINISTS AND AEROSPACE WORKERS DISTRICT LODGE 19

OFFICE OF ASSISTANT TO PRESIDENT DIRECTING GENERAL CHAIRMAN: ANDREW W. SANDBERG

March 6, 2018

TO: All District 19 Local Lodge Recording Secretaries and Presidents

Dear Brothers and Sisters:

This is the official announcement for the District 19 Basic Local Chairman Program scheduled for June 3-8, 2018, at the William W. Winpisinger Education and Technology Center in Hollywood, Maryland.

The program schedule offers a wide range of training for all members of your Lodge to educate, develop and refine their skills to represent the membership skillfully and effectively. As this program is designed for Local Chairman, Vice-Local Chairman and Committee persons within your Lodge, all members are welcome to attend. There are no restrictions as to whom may enroll in this program but we will give priority to members who are currently holding a position that the course is designed for.

Please see the attached official enrollment form for the class and a brief description of the course. The deadline for submitting your enrollment form is Thursday, April 12<sup>th</sup>, 2018. **Please read all information carefully.**

Participants in all classes must be District 19 members in good standing and meet the enrollment policies and requirements of the William W. Winpisinger Education and Technology Center.

Sincerely and fraternally yours,

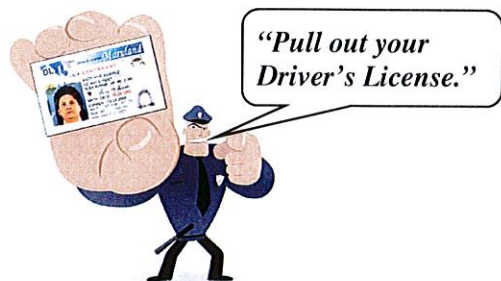
Andrew W. Sandberg  
Assistant to the President Directing  
General Chairman & Educator

Enclosures

Cc: District 19 Staff  
John Lacey, PDGC  
Joe Tiberi, COS  
Sito Pantoja, GVP

2018 Departmental Program  
Participant Registration Form  
William W. Winpisinger Education and Technology Center

**Mandatory - The following information must be filled in**



<b><u>Basic Local</u></b> <b><u>Chairman Development</u></b>	<b>June</b> <b>3-8, 2018</b>
---	---------------------------------

**Full Legal Name** (as printed on your ID)

**Verify your name is as it appears on your Driver's License or Passport that you are presenting as identification at the airport.**

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Last Name: \_\_\_\_\_

Nickname: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Title: \_\_\_\_\_ Local Lodge: \_\_\_\_\_ District Lodge: \_\_\_\_\_

Gender: \_\_\_\_\_ Territory: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province/  
State: \_\_\_\_\_ Postal Code/  
Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ - \_\_\_\_\_ Work Phone: \_\_\_\_\_ - \_\_\_\_\_

Cell Number: \_\_\_\_\_ - \_\_\_\_\_ Fax Number: \_\_\_\_\_ - \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Last 4 digits of SSN/SIN: \_\_\_\_\_ IAM Book No.: \_\_\_\_\_

Program \_\_\_\_\_

Dates \_\_\_\_\_ Carrier: \_\_\_\_\_

**All enrollment forms must be processed through the District 19 Tennessee Office**

Please email this form to Cheryl Lane at [cheryl.lane@districtlodge19.com](mailto:cheryl.lane@districtlodge19.com) or fax it to 865-269-4611 as soon as possible as space is limited.

Please direct all questions regarding the program to Assistant to the PDGC/Educator Andrew W. Sandberg at 865-335-3593 or [andrew.sandberg@districtlodge19.com](mailto:andrew.sandberg@districtlodge19.com)